

# SCHOOL COUNSELING, GRADUATE CERTIFICATE

The School Counseling Certificate program is provided for students who already possess a master's degree and need to meet the course requirements for certification as a K-12 School Counselor, as listed below. Courses can be waived if equivalent courses have already been completed, as determined by consultation with an advisor. The requirements for this certification program meet the certification standards of the Wisconsin Department of Public Instruction. For more information on the School Counseling: Initial Educator: K-12, five-year license, please see the Wisconsin Department of Public Instruction Website (<http://www.dpi.state.wi.us/>).

In order to be eligible to receive an initial educator license as a school counselor, students will need to:

1. Complete the coursework and practica in the requirements
2. Pass the national Praxis II licensing examination

Other states have different licensing standards and if you are interested in being eligible for a different state you are strongly encouraged to contact that state's Department of Public Instruction to ascertain whether additional requirements are necessary.

## Admission Requirements

### Application Deadlines

Application deadlines vary by program, please review the application deadline chart (<http://uwm.edu/graduateschool/program-deadlines/>) for specific programs. Other important dates and deadlines can be found by using the One Stop calendars (<https://uwm.edu/onestop/dates-and-deadlines/>).

### Admission

In order to successfully complete the certification sequence, a student must be accepted into the School Counseling Post-Master's Certificate Program. To be considered, applicants must have a graduate GPA of 3.0 or better and must complete the Graduate School Admission Application (<https://admissions.uwm.edu/register/?id=442d088c-4d8a-4572-be4e-00a5267ed73b>), including the reason statement.

### Application

- Admission to a graduate certificate program requires formal student application through the Graduate School admissions application (<https://uwm.edu/applygrad/>) system, including the required admissions application fee.
- Certificate programs will inform the Graduate School of their admission recommendation for an applicant. The final admission decision is made by the Graduate School.
- Early application to the certificate program is recommended; late application is possible, but may incur delays for certificate conferral related to time required for credit tracking.
- Applicants must possess a baccalaureate degree and have a minimum 2.75 cumulative undergraduate grade point average to be admitted into a certificate program.

## Credits and Courses

Students will need to complete the following sequence of courses from the Counseling Core and the School Core, or have equivalent previous coursework, as determined in consultation with an advisor.

Code	Title	Credits
<b>Counseling Core</b>		
COUNS 710	Counseling: Theory and Issues	3
COUNS 711	Foundations in Career Development	3
COUNS 714	Essentials of Counseling Practice	3
COUNS 715	Multicultural Counseling	3
COUNS 774	Trauma Counseling I: Theory and Research	3
COUNS 800	Group Counseling Theory	3
COUNS 904	Family Systems Theory, Research, and Practice	3
<b>School Core</b>		
COUNS 602	Introduction to School Counseling	3
COUNS 764	Supervised Practicum 1 in School Counseling	3
COUNS 810	Counseling in the Schools	3
COUNS 816	Counseling Children and Adolescents	3
COUNS 968	Supervised Practicum 2 in School Counseling	3
<b>Total Credits</b>		<b>36</b>

## Additional Requirements

### Transfer Credit

No more than 20% of the required credits may be taken at an institution other than UWM. These courses are subject to Graduate School transfer policy and must be approved by the director of the certificate program.

### Grade Point Average Requirement

A minimum cumulative 3.00 grade point average in certificate courses taken at UWM is required.

### Articulation with Degree Programs

1. Credits and courses required for a certificate may double count toward meeting UWM graduate degree requirements subject to the following restrictions:
  - Degree programs must approve the courses from certificates that can double count toward the degree.
  - All credits taken in completion of certificate requirements may count towards a UWM graduate degree as long as they do not contribute more than 90% of the total credits needed to obtain the degree. (Note: Students in PhD programs must still complete the minimum residency requirements)
  - Certificate courses used toward meeting degree requirements must be completed within the time limit for transfer credit.
2. Courses completed for a degree may be counted toward a subsequent certificate, subject to all certificate policy requirements.
3. A course may count toward no more than one certificate and one degree.
4. Students may not earn a certificate subsequent to a concentration in the same area.

## **Time Limit**

Certificate program time limits shall be established as follows:

- 18 or fewer credits/Three years from initial enrollment in the certificate sequence.
- 19 or more credits/Four years from initial enrollment in the certificate sequence.

For certificates that are designed as add-ons to degree programs and are awarded concurrent with the degree, the time limit shall be the same as that of the degree program.